



Grade 2
Appendix F
Home Teacher
Materials

Home Teacher Materials Overview



... Introduction ...

This section gives additional information about Abeka Academy policies and procedures to help you with grading, recording, and submitting your student's

work in the **accredited program**. Please read all of the following information.

... General Information ...

Course Requirements

1. For academic credit to be granted, students must complete all courses in which they are enrolled.
2. Permission to change the enrollment (switching from Accredited to Independent Study) must be received from our office. Please contact us if you have any questions regarding your student's enrollment.

3. Because Abeka Academy's primary objective is to provide a distinctly Christian distance-learning education, **Bible is a required course**. Grades will not be issued in other courses unless Bible work is received for that grading period. The Authorized King James Version is used for all Bible courses and verse memorization.

... Getting Started ...

Responsibilities of the Home Teacher

For the school year to run smoothly, it is important that you read the introductory information and follow the instructions in the Daily Guides. At the end of each grading period, you will need to **organize and mail** your student's Progress Reports. (See Academic Calendar at academy.abeka.com.)

Student Schedule

Time schedules are included in the front of this manual for your reference.

You may want to **preview the first day's video lesson** and watch the first two weeks of lessons with your child to become familiar with the procedures the video teacher uses and to ensure that your child is developing correct study habits.

Remember that your child must watch all the video lessons for each subject and that your child may not complete a grade in less than six months. Abeka Academy will not issue credit if these guidelines are not followed.

Written Assignments

Require neat, legible work from your child. Have him recopy any page that is poorly written or has too many corrections. Do not accept messy written work.

Please have your child follow these procedures:

- **When a mistake is made**, neatly draw a line through it and rewrite the word. Do not write over a mistake to correct it. Mathematics mistakes may be erased and rewritten.
- **Handwrite all tests and classwork.**

••• Grading Policies •••

Handling Testing Materials

Tests and answer keys are to be opened, administered, and stored only by the home teacher. They should not be left where your child will have access to them. Keep all tests in a locked location.

A student who cheats robs himself of a good education, and a home teacher who allows tests or answer keys to be available to a student does great harm to the student's character.

Because it is of the utmost importance to teach our students to be absolutely honest, follow these guidelines in giving a test.

- **Read the instructions** in the front of all teacher materials.
- **Remove the tests** from the book before the student takes them.
- **Closely supervise** all testing periods. Do not leave your child alone with his materials.
- **Be sure all course materials** are out of sight while the student takes the test. **Open-book tests are not allowed.**
- **Do not** help your child with answers or procedures on any test. If he needs any assistance at all, it should be only to explain the directions if he does not understand them. His work must be his own.
- **Tests** cannot be retaken. If you think your child is not prepared, give extra help before the test is taken. Do not use test questions or paraphrasing of test questions to guide test preparation.

Grading

When grading student work, please remember the following:

- **Grade tests**, using the point values corresponding to the **6-point grading scale** given in the Daily Guides or teacher keys. Graded **original** tests (not copies) must be sent to the Abeka Academy office with the Progress Report.
- **Write the numerical grade** on the top of the test page and on the Progress Report before sending it to Abeka Academy.

- **If you have a question** on one of your child's answers, put a question mark instead of a grade on the Progress Report. On the test, make a note of your question.

Grading Scale

A+	99–100	B	88–90	C–	77–78
A	96–98	B–	85–87	D+	74–76
A–	94–95	C+	82–84	D	70–73
B+	91–93	C	79–81	F	0–69

Progress Reports

Two sets of Progress Reports are included in this appendix. They provide a convenient way for you to organize the grades and material that you must send to our office. The Progress Report must be sent to Abeka Academy within five days of the end of each grading period. (See Academic Calendar at academy.abeka.com for expected schedule.)

The Home Teacher's Progress Reports are included for your records. If for some reason Abeka Academy does not receive the Progress Report, your copies will be *the only record of the student's work*. It is imperative that you take the following precautions:

- **Enter all grades on both sets of Progress Reports** before mailing the office copy of the report.
- **Promptly mail Progress Reports** upon completion of each grading period. (Do not send more than one grading period in an envelope.)
- **Keep all Home Teacher's Progress Reports** permanently.

If these guidelines are not followed and work is not received, no grades or transcripts will be issued, and the student will be required to repeat the course.

Six-Weeks Progress Report submission should include the following items:

- Progress Report sheet with all information entered.
- All original graded tests for the course.
- Any item which the Progress Report sheet directs to "check that this item is enclosed."

Please note the following:

- **Send a Progress Report** when all items on the Progress Report have been completed. Do not include student work with DVD returns.

Exception: If only one subject is incomplete, do not hold completed Progress Reports for more than one week.

- **Include all items** requested on each Progress Report sheet, or the grade will be lowered accordingly.
- **Return DVDs** (if applicable) after all items on the final Progress Report have been completed. Full-year courses have three sets of DVDs.

Contact our office if a report card is not received within six weeks. Final report cards and transcripts cannot be completed until all work and all DVDs (if applicable) are received.

Grade 2 Guidelines



... Bible ...

1. Bible class is for thirty minutes each day. It includes pledge, anthem, songs, verses, prayer time, and a lesson.
2. Each student is required to memorize the Bible verses listed on the Progress Reports from the Authorized King James Version. See Appendix A for passages.
3. You should have the student say the memorized verses when indicated in the Daily Guides.
4. As the student is tested, be sure to record the grade on the Progress Report form to be sent in upon completion of each six weeks.
5. A student will not receive grades for his other subjects unless all of the required Bible work is completed; therefore, it is very important that you work on the verses regularly and include the grades on the Progress Reports.

... Phonics / Language ...

1. The student text is *Phonics and Language 2*. The answers are located in the *Phonics and Language 2* Teacher Key. Worksheets are checked but not graded.
2. The tests are located in *Phonics and Language 2* Tests. The answers and point values are found in *Phonics and Language 2* Test Key. The final section of each test is a test of the student's oral phonics skills. The weekly phonics grade is a single grade taken from each phonics test.

... Seatwork ...

1. The purpose of seatwork is to teach the student to concentrate on a given assignment, to work independently, and to provide extra practice. In a classroom, students work on seatwork while the teacher works with the various reading groups.
2. Seatwork should be done using good penmanship.
3. These assignments are not graded but can be checked for accuracy.
4. Samples of the large classroom seatwork charts and phonics charts are included in Appendix B of this video manual.
5. Since a variety of seatwork assignments are included, choose several for your child to do each day. The workbook pages and spelling assignments must be completed each day. The other assignments will be assigned two days in a row. You may have your child complete half of these assignments one day and the remaining half the next day.
6. To determine the areas in which your child needs the most practice, look over the previous week's tests and pick out weak areas; then have the child do assignments that will help strengthen these areas. In looking forward to the next test, do not teach the items from the test, but work with phonics and arithmetic concepts similar to those covered on the test to be sure that the child has a good understanding of the concepts.

... Reading ...

Basic Instructions

1. Students will use a variety of readers as assigned in the Daily Guides.
2. Reading is the most important academic subject.
3. Twenty-five to thirty minutes of each school day should be spent in oral reading. After watching the video introduction to the reading group, you and your child take turns reading the story.

4. Determine your child's reading group by following the guidelines in the Reading section in the front of this video manual. If you are unsure of which group to place your student in, place him in the second (average) group. If this material is too difficult, move him to the third reading group. If this material is too simple, move him to the first reading group. Students in the third reading group do not receive a grade higher than a C+. If you feel your child is doing better than C+ reading, move him to the second reading group.
5. To build comprehension, it is necessary for your child to orally answer the questions at the end of each story. Answers as well as additional information are provided in the *Reading 2 Answer Key*. Teacher Editions are available for purchase separately from Abeka if desired.
6. Your child should read the homework story himself silently twice, then aloud to an adult once.

Grading

1. The reading grade is based on samples of your child's oral reading which you will submit to our office for our instructors to grade and on reading selections you will grade. Call our Oral Reading Line (1-800-874-3143 or 1-850-478-8496, ext. 1897) to have your child read the assigned selection for the reading lesson listed on the Progress Report. You will need to clearly indicate your child's name, his ID number, the lesson number, and his reading group (1, 2, or 3) when you call. Your child should read no more than two minutes of the assigned reading. Your child's oral reading must be submitted in order for a final reading grade to be issued. If you are unable to

call our office, you may email a recording to elementary@AbekaAcademy.org.

Note: We are unable to return recordings.

We are unable to grade any oral reading other than the lessons listed on the Progress Reports.

2. You will grade additional selections noted on the Progress Reports, following the grading scale provided there. The Daily Guides call for additional weekly oral reading grades. These grades not noted on the Progress Reports may be kept for your records.
3. Comprehension is an important element of reading ability. The questions asked throughout each story are helpful to build and evaluate comprehension. Because comprehension cannot be assessed for the oral reading submitted to our office, comprehension will only be graded for the reading selections you will grade.

Assisting Struggling Students

1. If your child is having difficulty with his reading, have him circle the phonics special sounds (example: *ay* in *pray*) and mark the vowels in the words. The special sounds can be found in *Handbook for Reading*.
2. If your child is having trouble with expression in his reading, you should read a paragraph or two so that he can imitate you. Do not be afraid to overemphasize in order for your child to understand how to use expression.
3. If your child is having trouble with smoothness in his reading, you should have him read his assignment several times.
4. If your child is struggling with the pace of his reading, keep in mind that pointing to each word slows down the reading process.

... Writing ...

1. The student text is *Writing with Phonics 2*.
2. Writing grades are determined solely from the student's weekly writing tests, located in the back of *Writing with Phonics 2*.
3. Ability is largely determined by hand coordination which develops at different times for each student. As the muscles in the hand develop, the writing will improve.
4. A student may be slow in forming letters at first, but it is better for him to start off slowly and learn the formation correctly rather than to have to go back and break the habit.
5. You should expect the student to do his best each day.
6. The student should draw one neat line through mistakes and begin again.
7. Left-handed children slant their paper to the right at a 45-degree angle. Right-handed children slant their paper to the left at a 45-degree angle. Slanting papers correctly will assist in developing proper slant in their writing.
8. You will assign writing grades. Samples of graded writing tests are included in Appendix C of this manual. However, you may send the first set of writing tests to our office ungraded. Our instructors will assign a grade for these tests and return one paper to you to assist you in grading. Abeka Academy instructors reserve the right to adjust writing grades as needed.

Evaluate the following elements of penmanship as you grade:

- a. Correct letter formation
 - b. Uniform slant
 - c. Uniform size
 - d. Correct spacing
 - e. Letters touching the lines
 - f. Overall neatness
9. Use the following scale when assigning writing grades. Because the skill of penmanship lends itself to continual room for improvement, a grade of A+ / 100 is not included on the grading scale.

A	97	C+	83
A-	95	C	80
B+	92	C-	78
B	90	D+	75
B-	86	D	72
		F	69

10. For students who have never had cursive, the first grading period writing grade may be waived at the parent's request. A written request should be submitted in place of the first grading period writing tests.

Students should practice correct formation using the Formation Guide in *Writing with Phonics 2* striving to master each of the areas listed earlier. Students may complete all work, except writing assignments, in manuscript writing.

Writing tests must be submitted for the remaining grading periods. Students should continue practicing their penmanship with the goal of completing all assignments in cursive writing.

... Arithmetic ...

1. The student text is *Arithmetic 2*. The answers can be found in *Arithmetic 2 Teacher Key*. These worksheets are checked but not graded.
2. The arithmetic tests and speed drills are located in *Arithmetic 2 Tests & Speed Drills*. The answers and point values are found in *Arithmetic 2 Test & Speed Drill Key*.
3. The student will need to complete all arithmetic tests and speed drills.
4. Arithmetic grades will be taken from both the oral and written tests. These grades are recorded separately on the Progress Report. Please do not average the written and oral test grades together.
5. When grading oral arithmetic, allow 3 seconds for a response for each two-number combination and 5 seconds for each three-number combination. If the student does not respond within the allotted time, count it as a wrong

answer and go to the next combination. Use the following scale when assigning oral arithmetic grades:

All correct	100	(A)
Four correct	90	(B)
Three correct	80	(C)
Two correct	70	(D)
One correct	60	(F)
None correct	50	(F)

6. Plan to spend time on oral combinations to build up speed and accuracy.
7. Speed drills are designed to help the student improve his speed and accuracy in arithmetic. These drills are not graded. To score, you may simply mark the number missed at the top of each drill and record that number on the back of the speed drill. A speed drill is not given on the day scheduled for the test.

... Spelling / Poetry ...

1. The student text is *Spelling and Poetry 2*. Answers to the exercises are found in Appendix E of this manual.
2. Weekly spelling tests are dictated by the video teacher. Answers and point values are found in Appendix E of this manual.

2nd Grade Writing Tablet paper will be used for Tests 1–16; notebook paper will be used for Tests 17–33.

3. Your child will enjoy reciting the poems with the video class, but he will not be graded on the poems.

...Activity Time...

1. History, science, and health materials provided are used for oral reading practice during Activity Time. There are no graded items to be reported, tested, or sent to the Abeka Academy office; however, it is important to the student's education that he be exposed to these areas early as they will whet his appetite for further study.
2. Class Singing is a time to learn new songs and enjoy old favorites. It is an extracurricular activity and is not graded.
3. For Art, the student text is *Art Projects 2*. Art is included once a week on the videos. Extra projects may be completed at your discretion. Art is an extracurricular activity and is not graded.

How Can We Help You?

Contact Information

We are interested in helping your student successfully complete his work. Please let us know early if any problems are encountered. Enrollment, customer service, and academic agents are available to help with all your questions.

You may contact Abeka Academy by one of the following methods:

 **ONLINE** abeka.com/ContactInfo

 **EMAIL** ABAsecondary@abeka.com

 **PHONE** U.S. and Canadian Inquiries 1-800-874-3592
International Inquiries 1-850-479-6585

 **MAIL** For Progress Reports and office correspondence only:

USPS
Abeka Academy
PO Box 17600
Pensacola, FL 32522-7750
USA

Other Carriers
Abeka Academy
240 Waveland St.
Suite A
Pensacola, FL 32503

Accredited students send Progress Reports to the address below. Do not send with any DVD or book returns. Independent Study (Unaccredited) students should keep these reports for their own records.



Second Grade Progress Report

First Grading Period
Grade Sheet—6th week
Lessons 1–30
021J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

Check if the above is a change for Shipping Mailing Billing Phone

<p>Home Teacher:</p> <p>All student work sent to Abeka Academy becomes our unconditional property and is not returned to you.</p> <p>Did you remember to:</p> <ul style="list-style-type: none"> • Subtract the number of wrong points from 100? • Record numerical grades on lines? • Attach all tests to this report? • Call our Oral Reading Line? • Sign the video statement if you are able? <hr/> <p>BIBLE</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 15%;">LESSON</th> <th style="width: 45%;">PASSAGE</th> <th style="width: 40%;">GRADE</th> </tr> <tr> <td style="text-align: center;">16</td> <td>Genesis 1:1–5</td> <td style="text-align: center;">_____</td> </tr> </table>	LESSON	PASSAGE	GRADE	16	Genesis 1:1–5	_____	<p>PHONICS / LANGUAGE</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;">LESSON</th> <th style="width: 25%;">TEST</th> <th style="width: 50%;">GRADE</th> </tr> <tr><td style="text-align: center;">9</td><td style="text-align: center;">1</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">14</td><td style="text-align: center;">2</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">19</td><td style="text-align: center;">3</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">24</td><td style="text-align: center;">4</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">29</td><td style="text-align: center;">5</td><td style="text-align: center;">_____</td></tr> </table> <hr/> <p>WRITING</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;">LESSON</th> <th style="width: 25%;">TEST</th> <th style="width: 50%;">GRADE</th> </tr> <tr><td style="text-align: center;">17</td><td style="text-align: center;">1</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">22</td><td style="text-align: center;">2</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">27</td><td style="text-align: center;">3</td><td style="text-align: center;">_____</td></tr> </table> <p>Student has had previous cursive instruction. Circle: Yes No</p> <p>If yes, was the instruction from Abeka? Circle: Yes No</p>	LESSON	TEST	GRADE	9	1	_____	14	2	_____	19	3	_____	24	4	_____	29	5	_____	LESSON	TEST	GRADE	17	1	_____	22	2	_____	27	3	_____	<p>ARITHMETIC</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;">LESSON</th> <th style="width: 25%;">WRITTEN TEST</th> <th style="width: 50%;">GRADE</th> </tr> <tr><td style="text-align: center;">13</td><td style="text-align: center;">1</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">18</td><td style="text-align: center;">2</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">23</td><td style="text-align: center;">3</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">28</td><td style="text-align: center;">4</td><td style="text-align: center;">_____</td></tr> </table> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;">LESSON</th> <th style="width: 25%;">ORAL TEST</th> <th style="width: 50%;">GRADE</th> </tr> <tr><td style="text-align: center;">13</td><td style="text-align: center;">1</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">18</td><td style="text-align: center;">2</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">23</td><td style="text-align: center;">3</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">28</td><td style="text-align: center;">4</td><td style="text-align: center;">_____</td></tr> </table> <hr/> <p>SPELLING / POETRY</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;">LESSON</th> <th style="width: 25%;">TEST</th> <th style="width: 50%;">GRADE</th> </tr> <tr><td style="text-align: center;">10</td><td style="text-align: center;">1</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">15</td><td style="text-align: center;">2</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">20</td><td style="text-align: center;">3</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">25</td><td style="text-align: center;">4</td><td style="text-align: center;">_____</td></tr> <tr><td style="text-align: center;">30</td><td style="text-align: center;">5</td><td style="text-align: center;">_____</td></tr> </table>	LESSON	WRITTEN TEST	GRADE	13	1	_____	18	2	_____	23	3	_____	28	4	_____	LESSON	ORAL TEST	GRADE	13	1	_____	18	2	_____	23	3	_____	28	4	_____	LESSON	TEST	GRADE	10	1	_____	15	2	_____	20	3	_____	25	4	_____	30	5	_____
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(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	GROUP	ASSIGNED READING	CHECK (✓)
14	1 (Owls)	<i>Fun with Friends</i> , pp. 79–81	()
	2 (Frogs)	<i>Fun with Friends</i> , pp. 59–61	()
	3 (Ducks)	<i>Fun with Friends</i> , pp. 42–44	()
23	1 (Owls)	<i>Quests for Adventure</i> , pp. 22–25	()
	2 (Frogs)	<i>Fun with Friends</i> , pp. 109–110	()
	3 (Ducks)	<i>Fun with Friends</i> , pp. 89–91	()

Home Teacher:

The oral reading grade is based on the reading submitted to the Abeka Academy office. Please call our Oral Reading Line (1-800-874-3143 or 1-850-478-8496, ext. 1897) to have your child read the lessons listed. Our instructors will issue a grade for only these assigned lessons. **Please have your account number, student ID, lesson number, and group number (1, 2, or 3) ready when you call.** Please ✓ that the assigned reading lessons have been submitted. If you are unable to call our office, you may email a recording to elementary@AbekaAcademy.org. If you have more than one student, record each student's readings on a separate recording.

Note: We are unable to return recordings. Independent Study students should not submit oral readings.

ORAL READING (To be graded by the Home Teacher)

LESSON	GROUP	ASSIGNED READING
19	1 (Owls)	<i>Fun with Friends</i> , pp. 130–135
	2 (Frogs)	<i>Fun with Friends</i> , pp. 88–89
	3 (Ducks)	<i>Fun with Friends</i> , pp. 71–74

GRADE

Key:

Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

18

I personally verify that the student has watched all video lessons covered by this Progress Report and that all graded work was completed by the student under a proctor's supervision without any assistance or study materials. I understand that all grades are final following the validation of the work included in this packet and that all work submitted becomes the unconditional property of Abeka Academy and will not be returned.

Home Teacher's signature _____

You may check your student's grades online at academy.abeka.com.

**Accredited students send Progress Reports to the address below. Do not send with any DVD or book returns.
Independent Study (Unaccredited) students should keep these reports for their own records.**



Home Teacher's Copy

Second Grade Progress Report

First Grading Period
Grade Sheet—6th week
Lessons 1–30
021J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

Check if the above is a change for Shipping Mailing Billing Phone

Home Teacher:			PHONICS / LANGUAGE			ARITHMETIC		
All student work sent to Abeka Academy becomes our unconditional property and is not returned to you. Did you remember to: • Subtract the number of wrong points from 100? • Record numerical grades on lines? • Attach all tests to this report? • Call our Oral Reading Line? • Sign the video statement if you are able?			LESSON	TEST	GRADE	LESSON	WRITTEN TEST	GRADE
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	3 (Ducks)	<i>Fun with Friends</i> , pp. 89–91	()

Home Teacher:

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ORAL READING (To be graded by the Home Teacher)

LESSON	GROUP	ASSIGNED READING
19	1 (Owls)	<i>Fun with Friends</i> , pp. 130–135
	2 (Frogs)	<i>Fun with Friends</i> , pp. 88–89
	3 (Ducks)	<i>Fun with Friends</i> , pp. 71–74

GRADE

Key:

Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

18

I personally verify that the student has watched all video lessons covered by this Progress Report and that all graded work was completed by the student under a proctor's supervision without any assistance or study materials. I understand that all grades are final following the validation of the work included in this packet and that all work submitted becomes the unconditional property of Abeka Academy and will not be returned.

Home Teacher's signature _____

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Independent Study (Unaccredited) students should keep these reports for their own records.**



Second Grade Progress Report

Second Grading Period
Grade Sheet—12th week
Lessons 31–60
022J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

Check if the above is a change for Shipping Mailing Billing Phone

<p>Home Teacher:</p> <p>All student work sent to Abeka Academy becomes our unconditional property and is not returned to you.</p> <p>Did you remember to:</p> <ul style="list-style-type: none"> • Subtract the number of wrong points from 100? • Record numerical grades on lines? • Attach all tests to this report? • Call our Oral Reading Line? • Sign the video statement if you are able? 	PHONICS / LANGUAGE			ARITHMETIC		
	LESSON	TEST	GRADE	LESSON	WRITTEN TEST	GRADE
	34	6	_____	33	5	_____
	39	7	_____	38	6	_____
	44	8	_____	43	7	_____
	49	9	_____	48	8	_____
	54	10	_____	53	9	_____
	59	11	_____	58	10	_____
	WRITING			LESSON	ORAL TEST	GRADE
	LESSON	TEST	GRADE	33	5	_____
	32	4	_____	38	6	_____
	37	5	_____	43	7	_____
	42	6	_____	48	8	_____
	47	7	_____	53	9	_____
	52	8	_____	58	10	_____
	57	9	_____	SPELLING / POETRY		
	LESSON	TEST	GRADE	LESSON	TEST	GRADE
	35	6	_____	40	7	_____
	40	7	_____	45	8	_____
	45	8	_____	50	9	_____
	50	9	_____	55	10	_____
	55	10	_____	60	11	_____
	60	11	_____			

BIBLE		
LESSON	PASSAGE	GRADE
36	John 14:1–6	_____
56	Psalm 24	_____

(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	GROUP	ASSIGNED READING	CHECK (✓)
37	1 (Owls)	<i>Quests for Adventure</i> , pp. 149–151	()
	2 (Frogs)	<i>Quests for Adventure</i> , pp. 51–52	()
	3 (Ducks)	<i>Quests for Adventure</i> , pp. 6–7	()
55	1 (Owls)	<i>Across the Meadow</i> , pp. 134–135	()
	2 (Frogs)	<i>Across the Meadow</i> , pp. 17–18	()
	3 (Ducks)	<i>Quests for Adventure</i> , pp. 94–97	()

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ORAL READING (To be graded by the Home Teacher)

LESSON	GROUP	ASSIGNED READING
42	1 (Owls)	<i>Across the Meadow</i> , p. 26
	2 (Frogs)	<i>Quests for Adventure</i> , pp. 85–88
	3 (Ducks)	<i>Quests for Adventure</i> , p. 30

GRADE

Key:

Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

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Home Teacher's Copy

Second Grade Progress Report

Second Grading Period
Grade Sheet—12th week
Lessons 31–60
022J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

City _____ State _____ Date _____

Country/ZIP Code _____ Phone Number _____

Check if the above is a change for Shipping Mailing Billing Phone

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	LESSON	TEST	GRADE	LESSON	WRITTEN TEST	GRADE
	34	6	_____	33	5	_____
	39	7	_____	38	6	_____
	44	8	_____	43	7	_____
	49	9	_____	48	8	_____
	54	10	_____	53	9	_____
	59	11	_____	58	10	_____
	WRITING			LESSON	ORAL TEST	GRADE
	LESSON	TEST	GRADE	33	5	_____
	32	4	_____	38	6	_____
	37	5	_____	43	7	_____
	42	6	_____	48	8	_____
	47	7	_____	53	9	_____
	52	8	_____	58	10	_____
	57	9	_____	SPELLING / POETRY		
	LESSON	TEST	GRADE	LESSON	TEST	GRADE
	35	6	_____	40	7	_____
	40	7	_____	45	8	_____
	45	8	_____	50	9	_____
	50	9	_____	55	10	_____
	55	10	_____	60	11	_____
	56	11	_____			

BIBLE

LESSON	PASSAGE	GRADE
36	John 14:1–6	_____
56	Psalm 24	_____

(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	GROUP	ASSIGNED READING	CHECK (✓)
37	1 (Owls)	<i>Quests for Adventure</i> , pp. 149–151	()
	2 (Frogs)	<i>Quests for Adventure</i> , pp. 51–52	()
	3 (Ducks)	<i>Quests for Adventure</i> , pp. 6–7	()
55	1 (Owls)	<i>Across the Meadow</i> , pp. 134–135	()
	2 (Frogs)	<i>Across the Meadow</i> , pp. 17–18	()
	3 (Ducks)	<i>Quests for Adventure</i> , pp. 94–97	()

ORAL READING (To be graded by the Home Teacher)

LESSON	GROUP	ASSIGNED READING
42	1 (Owls)	<i>Across the Meadow</i> , p. 26
	2 (Frogs)	<i>Quests for Adventure</i> , pp. 85–88
	3 (Ducks)	<i>Quests for Adventure</i> , p. 30

GRADE

Key:

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Second Grade Progress Report

Third Grading Period
Grade Sheet—18th week
Lessons 61–90
023J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

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	LESSON	TEST	GRADE	LESSON	WRITTEN TEST	GRADE
	64	12	_____	63	11	_____
	69	13	_____	68	12	_____
74	14	_____	73	13	_____	
79	15	_____	78	14	_____	
84	16	_____	83	15	_____	
89	17	_____	88	16	_____	
WRITING	LESSON	TEST	GRADE	LESSON	ORAL TEST	GRADE
62	10	_____	63	11	_____	
67	11	_____	68	12	_____	
72	12	_____	73	13	_____	
77	13	_____	78	14	_____	
82	14	_____	83	15	_____	
87	15	_____	88	16	_____	
BIBLE	LESSON	PASSAGE	GRADE	SPELLING / POETRY		
71	Luke 2:8–14	_____	65	12	_____	
71	Luke 2:8–14	_____	70	13	_____	
71	Luke 2:8–14	_____	75	14	_____	
71	Luke 2:8–14	_____	80	15	_____	
71	Luke 2:8–14	_____	85	16	_____	
71	Luke 2:8–14	_____	90	17	_____	

(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	GROUP	ASSIGNED READING	CHECK (✓)
79	1 (Owls)	<i>Through the Skies</i> , pp. 78–79	()
	2 (Frogs)	<i>Wonders of Imagination</i> , p. 25	()
	3 (Ducks)	<i>Across the Meadow</i> , pp. 59–60	()
83	1 (Owls)	<i>Through the Skies</i> , pp. 113–114	()
	2 (Frogs)	<i>Wonders of Imagination</i> , pp. 58–59	()
	3 (Ducks)	<i>Across the Meadow</i> , pp. 79–80	()

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ORAL READING (To be graded by the Home Teacher)

LESSON	GROUP	ASSIGNED READING
64	1 (Owls)	<i>Wonders of Imagination</i> , pp. 81–82
	2 (Frogs)	<i>Across the Meadow</i> , pp. 73–74
	3 (Ducks)	<i>Quests for Adventure</i> , pp. 140–141

GRADE

Key:

Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

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Home Teacher's Copy

Second Grade Progress Report

Third Grading Period
Grade Sheet—18th week
Lessons 61–90
023J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

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	LESSON	TEST	GRADE	LESSON	WRITTEN TEST	GRADE
	64	12	_____	63	11	_____
	69	13	_____	68	12	_____
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	WRITING			LESSON	ORAL TEST	GRADE
	LESSON	TEST	GRADE	63	11	_____
	62	10	_____	68	12	_____
	67	11	_____	73	13	_____
	72	12	_____	78	14	_____
	77	13	_____	83	15	_____
	82	14	_____	88	16	_____
	87	15	_____	SPELLING / POETRY		
	LESSON	TEST	GRADE	LESSON	TEST	GRADE
	65	12	_____	70	13	_____
	70	13	_____	75	14	_____
	75	14	_____	80	15	_____
	80	15	_____	85	16	_____
	85	16	_____	90	17	_____
	90	17	_____			

BIBLE

LESSON	PASSAGE	GRADE
71	Luke 2:8-14	_____

(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	GROUP	ASSIGNED READING	CHECK (✓)
79	1 (Owls)	<i>Through the Skies</i> , pp. 78–79	()
	2 (Frogs)	<i>Wonders of Imagination</i> , p. 25	()
	3 (Ducks)	<i>Across the Meadow</i> , pp. 59–60	()
83	1 (Owls)	<i>Through the Skies</i> , pp. 113–114	()
	2 (Frogs)	<i>Wonders of Imagination</i> , pp. 58–59	()
	3 (Ducks)	<i>Across the Meadow</i> , pp. 79–80	()

ORAL READING (To be graded by the Home Teacher)

LESSON	GROUP	ASSIGNED READING
64	1 (Owls)	<i>Wonders of Imagination</i> , pp. 81–82
	2 (Frogs)	<i>Across the Meadow</i> , pp. 73–74
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Second Grade Progress Report

Fourth Grading Period
Grade Sheet—24th week
Lessons 91–120
024J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

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	LESSON	TEST	GRADE	LESSON	WRITTEN TEST	GRADE
	94	18	_____	93	17	_____
	99	19	_____	98	18	_____
	104	20	_____	103	19	_____
	109	21	_____	108	20	_____
	114	22	_____	113	21	_____
	119	23	_____	118	22	_____
	WRITING			LESSON	ORAL TEST	GRADE
	LESSON	TEST	GRADE	93	17	_____
	92	16	_____	98	18	_____
	97	17	_____	103	19	_____
	102	18	_____	108	20	_____
	107	19	_____	113	21	_____
	112	20	_____	118	22	_____
	117	21	_____			
	SECOND SEMESTER STUDENTS ONLY			SPELLING / POETRY		
	Student has had previous cursive instruction.			LESSON	TEST	GRADE
	Circle: Yes No			95	18	_____
	If yes, was the instruction from Abeka?			100	19	_____
	Circle: Yes No			105	20	_____
				110	21	_____
				115	22	_____
				120	23	_____
BIBLE						
LESSON	PASSAGE	GRADE				
91	Psalm 1	_____				
116	Matthew 5:3–12	_____				

(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	ASSIGNED READING	CHECK (✓)
98	<i>Growing Up in Early America</i> , pp. 112–117	()
118	<i>Growing Up around the World</i> , pp. 132–138	()

ORAL READING (To be graded by the Home Teacher)

LESSON	ASSIGNED READING
108	<i>Growing Up around the World</i> , pp. 50–51

	GRADE	Key:
Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

Home Teacher:

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Home Teacher's Copy

Second Grade

Progress Report

Fourth Grading Period
Grade Sheet—24th week
Lessons 91–120
024J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

City _____ State _____ Date _____

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(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	ASSIGNED READING	CHECK (✓)
98	<i>Growing Up in Early America</i> , pp. 112–117	()
118	<i>Growing Up around the World</i> , pp. 132–138	()

ORAL READING (To be graded by the Home Teacher)

LESSON	ASSIGNED READING
108	<i>Growing Up around the World</i> , pp. 50–51

	GRADE	Key:
Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

Home Teacher:

The oral reading grade is based on the reading submitted to the Abeka Academy office. Please call our Oral Reading Line (1-800-874-3143 or 1-850-478-8496, ext. 1897) to have your child read the lessons listed. Our instructors will issue a grade for only these assigned lessons. **Please have your account number, student ID, lesson number, and group number (1, 2, or 3) ready when you call.** Please ✓ that the assigned reading lessons have been submitted. If you are unable to call our office, you may email a recording to elementary@AbekaAcademy.org. If you have more than one student, record each student's readings on a separate recording.

Note: We are unable to return recordings. Independent Study students should not submit oral readings.

18

I personally verify that the student has watched all video lessons covered by this Progress Report and that all graded work was completed by the student under a proctor's supervision without any assistance or study materials. I understand that all grades are final following the validation of the work included in this packet and that all work submitted becomes the unconditional property of Abeka Academy and will not be returned.

Home Teacher's signature _____

You may check your student's grades online at academy.abeka.com.

**Accredited students send Progress Reports to the address below. Do not send with any DVD or book returns.
Independent Study (Unaccredited) students should keep these reports for their own records.**



Second Grade Progress Report

Fifth Grading Period
Grade Sheet—30th week
Lessons 121–150
025J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

Check if the above is a change for Shipping Mailing Billing Phone

<p>Home Teacher:</p> <p>All student work sent to Abeka Academy becomes our unconditional property and is not returned to you.</p> <p>Did you remember to:</p> <ul style="list-style-type: none"> • Subtract the number of wrong points from 100? • Record numerical grades on lines? • Attach all tests to this report? • Call our Oral Reading Line? • Sign the video statement if you are able? 	<p align="center">PHONICS / LANGUAGE</p> <table border="1"> <thead> <tr> <th>LESSON</th> <th>TEST</th> <th>GRADE</th> </tr> </thead> <tbody> <tr><td>124</td><td>24</td><td>_____</td></tr> <tr><td>129</td><td>25</td><td>_____</td></tr> <tr><td>134</td><td>26</td><td>_____</td></tr> <tr><td>139</td><td>27</td><td>_____</td></tr> <tr><td>144</td><td>28</td><td>_____</td></tr> <tr><td>149</td><td>29</td><td>_____</td></tr> </tbody> </table>			LESSON	TEST	GRADE	124	24	_____	129	25	_____	134	26	_____	139	27	_____	144	28	_____	149	29	_____	<p align="center">ARITHMETIC</p> <table border="1"> <thead> <tr> <th>LESSON</th> <th>WRITTEN TEST</th> <th>GRADE</th> </tr> </thead> <tbody> <tr><td>123</td><td>23</td><td>_____</td></tr> <tr><td>128</td><td>24</td><td>_____</td></tr> <tr><td>133</td><td>25</td><td>_____</td></tr> <tr><td>138</td><td>26</td><td>_____</td></tr> <tr><td>143</td><td>27</td><td>_____</td></tr> <tr><td>148</td><td>28</td><td>_____</td></tr> </tbody> </table>			LESSON	WRITTEN TEST	GRADE	123	23	_____	128	24	_____	133	25	_____	138	26	_____	143	27	_____	148	28	_____
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(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	ASSIGNED READING	CHECK (✓)
128	<i>Growing Up Where Jesus Lived</i> , pp. 42–46	()
143	<i>All Kinds of Animals</i> , pp. 50–55	()

Home Teacher:

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ORAL READING (To be graded by the Home Teacher)

LESSON	ASSIGNED READING
138	<i>Growing Up Where Jesus Lived</i> , pp. 102–107

	GRADE	Key:
Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

18

I personally verify that the student has watched all video lessons covered by this Progress Report and that all graded work was completed by the student under a proctor's supervision without any assistance or study materials. I understand that all grades are final following the validation of the work included in this packet and that all work submitted becomes the unconditional property of Abeka Academy and will not be returned.

Home Teacher's signature _____

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Home Teacher's Copy

Second Grade Progress Report

Fifth Grading Period
Grade Sheet—30th week
Lessons 121–150
025J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

Check if the above is a change for Shipping Mailing Billing Phone

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139	27	_____	138	26	_____	
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WRITING			LESSON	ORAL TEST	GRADE	
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(over)

ORAL READING (To be graded by Abeka Academy)

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143	<i>All Kinds of Animals</i> , pp. 50–55	()

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ORAL READING (To be graded by the Home Teacher)

LESSON	ASSIGNED READING
138	<i>Growing Up Where Jesus Lived</i> , pp. 102–107

	GRADE	Key:
Accuracy	_____	A(+/-): Excellent
Expression	_____	B(+/-): Very Good
Comprehension	_____	C(+/-): Good
		D(+): Needs Improvement

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Home Teacher's signature _____

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Second Grade Progress Report

Sixth Grading Period
Grade Sheet—34th week
Lessons 151–170
026J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

Abeka Academy
PO Box 17600
Pensacola, Florida 32522-7750

City _____ State _____ Date _____

Country/ZIP Code _____ Phone Number _____

Check if the above is a change for Shipping Mailing Billing Phone

<p>Home Teacher:</p> <p>All student work sent to Abeka Academy becomes our unconditional property and is not returned to you.</p> <p>Did you remember to:</p> <ul style="list-style-type: none"> • Subtract the number of wrong points from 100? • Record numerical grades on lines? • Attach all tests to this report? • Call our Oral Reading Line? • Sign the video statement if you are able? 	<p style="text-align: center;">PHONICS / LANGUAGE</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">LESSON</th> <th style="width: 33%;">TEST</th> <th style="width: 33%;">GRADE</th> </tr> </thead> <tbody> <tr><td>154</td><td>30</td><td style="text-align: center;">_____</td></tr> <tr><td>159</td><td>31</td><td style="text-align: center;">_____</td></tr> <tr><td>164</td><td>32</td><td style="text-align: center;">_____</td></tr> <tr><td>169</td><td>33</td><td style="text-align: center;">_____</td></tr> </tbody> </table>	LESSON	TEST	GRADE	154	30	_____	159	31	_____	164	32	_____	169	33	_____	<p style="text-align: center;">ARITHMETIC</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">LESSON</th> <th style="width: 33%;">WRITTEN TEST</th> <th style="width: 33%;">GRADE</th> </tr> </thead> <tbody> <tr><td>153</td><td>29</td><td style="text-align: center;">_____</td></tr> <tr><td>158</td><td>30</td><td style="text-align: center;">_____</td></tr> <tr><td>163</td><td>31</td><td style="text-align: center;">_____</td></tr> <tr><td>168</td><td>32</td><td style="text-align: center;">_____</td></tr> </tbody> </table>	LESSON	WRITTEN TEST	GRADE	153	29	_____	158	30	_____	163	31	_____	168	32	_____						
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(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	ASSIGNED READING	CHECK (✓)
153	<i>All Kinds of Animals</i> , pp. 179–189	()
168	<i>My New Name</i> , pp. 84–87	()

ORAL READING (To be graded by the Home Teacher)

LESSON	ASSIGNED READING	GRADE	Key:
158	<i>My New Name</i> , pp. 19–22	_____	A(+/-): Excellent
		Accuracy _____	B(+/-): Very Good
		Expression _____	C(+/-): Good
		Comprehension _____	D(+): Needs Improvement

Home Teacher:

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I personally verify that the student has watched all video lessons covered by this Progress Report and that all graded work was completed by the student under a proctor's supervision without any assistance or study materials. I understand that all grades are final following the validation of the work included in this packet and that all work submitted becomes the unconditional property of Abeka Academy and will not be returned.

Home Teacher's signature _____

You may check your student's grades online at academy.abeka.com.

Accredited students send Progress Reports to the address below. Do not send with any DVD or book returns. Independent Study (Unaccredited) students should keep these reports for their own records.



Home Teacher's Copy

Second Grade Progress Report

Sixth Grading Period
Grade Sheet—34th week
Lessons 151–170
026J

Account No.					

Student ID No.					

Student Name _____
Last First Middle

Home Teacher _____

Mailing Address _____

City _____ State _____

Date _____

Country/ZIP Code _____

Phone Number _____

Abeka Academy
 PO Box 17600
 Pensacola, Florida 32522-7750

Check if the above is a change for Shipping Mailing Billing Phone

Home Teacher:	PHONICS / LANGUAGE	ARITHMETIC																																				
All student work sent to Abeka Academy becomes our unconditional property and is not returned to you. Did you remember to: • Subtract the number of wrong points from 100? • Record numerical grades on lines? • Attach all tests to this report? • Call our Oral Reading Line? • Sign the video statement if you are able?	<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>LESSON</th> <th>TEST</th> <th>GRADE</th> </tr> </thead> <tbody> <tr><td>154</td><td>30</td><td>_____</td></tr> <tr><td>159</td><td>31</td><td>_____</td></tr> <tr><td>164</td><td>32</td><td>_____</td></tr> <tr><td>169</td><td>33</td><td>_____</td></tr> </tbody> </table>	LESSON	TEST	GRADE	154	30	_____	159	31	_____	164	32	_____	169	33	_____	<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>LESSON</th> <th>WRITTEN TEST</th> <th>GRADE</th> </tr> </thead> <tbody> <tr><td>153</td><td>29</td><td>_____</td></tr> <tr><td>158</td><td>30</td><td>_____</td></tr> <tr><td>163</td><td>31</td><td>_____</td></tr> <tr><td>168</td><td>32</td><td>_____</td></tr> </tbody> </table>	LESSON	WRITTEN TEST	GRADE	153	29	_____	158	30	_____	163	31	_____	168	32	_____						
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(over)

ORAL READING (To be graded by Abeka Academy)

LESSON	ASSIGNED READING	CHECK (✓)
153	<i>All Kinds of Animals</i> , pp. 179–189	()
168	<i>My New Name</i> , pp. 84–87	()

ORAL READING (To be graded by the Home Teacher)

LESSON	ASSIGNED READING	GRADE	Key:
158	<i>My New Name</i> , pp. 19–22		
	Accuracy	_____	A(+/-): Excellent
	Expression	_____	B(+/-): Very Good
	Comprehension	_____	C(+/-): Good
			D(+): Needs Improvement

Home Teacher:

The oral reading grade is based on the reading submitted to the Abeka Academy office. Please call our Oral Reading Line (1-800-874-3143 or 1-850-478-8496, ext. 1897) to have your child read the lessons listed. Our instructors will issue a grade for only these assigned lessons. **Please have your account number, student ID, lesson number, and group number (1, 2, or 3) ready when you call.** Please ✓ that the assigned reading lessons have been submitted. If you are unable to call our office, you may email a recording to elementary@AbekaAcademy.org. If you have more than one student, record each student's readings on a separate recording.

Note: We are unable to return recordings. Independent Study students should not submit oral readings.

18

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