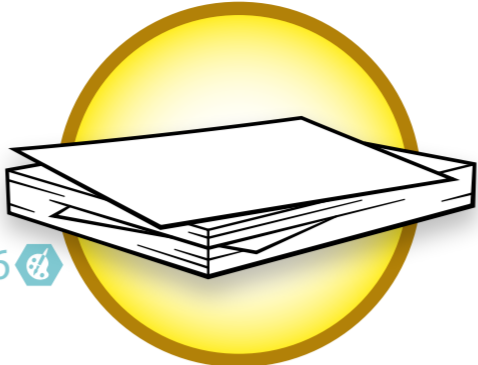


You'll need...

#237507 

Computer
(with printer)

#235326 

Printer paper

 #220302

Scissors

Step 1 — Finding Art for your Desk Tags



#223964



#223972

#224278

Find and download
your favorite Digital Art
from abeka.com

Match with other
visuals to create
a theme

Step 2 — Design your Desk Tags

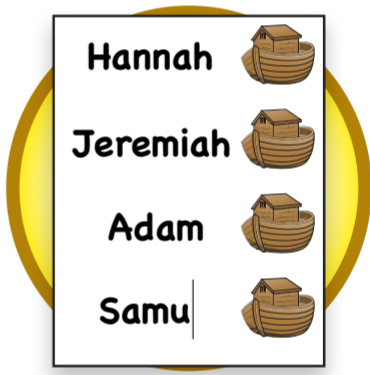


#237795


Open a word processor
or layout software



Insert downloaded
Digital Art using
"Insert from File"



Type the student's
name beside the Art

#211648  **IDEA:** • If using a word processor, on Windows choose the PNG file, and on Mac choose the PDF file.
• Create multiple tags on each page to save paper.

Step 3 — Displaying your Desk Tags



Print



Trim



Display



IDEA: Laminating helps retain the high quality of your Digital Art, allowing your visuals to have a longer lifespan.